

February 8, 2016

To Whom It May Concern:

My name is Gwen Clavon, I am a Director in the Information Operations and Secure Communications Group at Raytheon Blackbird Technologies.

I'm writing this letter of recommendation for Jeffrey Riegel.

Jeff was the lead video editor for a very large program, for over 4 years. During that time Jeff proved to be an invaluable asset to my organization, continuously raising the standard for quality and creativity. Any prospective employers would be extremely fortunate to have Jeff on their team. Jeff was originally hired for his dynamic and creative video editing, but immediately showed the skill and interest to take on all production-related responsibilities. Some of those responsibilities included; director, videographer, music composer, graphic designer, and video editor. I can honestly say that even though Jeff has worn many hats for this organization, I feel that we barely utilized all of his talents. On a personal level, Jeff has exceptional communication skills and a down-to-earth demeanor, allowing him to work as part of a cohesive team, as well as independently. Jeff is a loyal and dedicated person, who fully devotes his time and artistic energy toward the project at hand. In closing, let me reiterate that Jeff's extensive production knowledge and creative talents would make him a tremendous asset to your company and he has my highest recommendation. If you have any further questions with regard to his qualifications, please do not hesitate to call me.

Sincerely

Gwen Clavon
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